

Training & Consulting Programs

Unlimited Possibilities, Countless solutions...

| Code | Subject |
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Six Sigma Series

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| SS01 | Understanding Six Sigma |
| SS02 | ASQ Certified Six Sigma Black Belt (SSBB) |
| SS03 | ASQ Certified Six Sigma Green Belt (SSGB) |
| SS04 | ASQ Certified Six Sigma Yellow Belt (SSYB) |







Quality Management Series

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| QM01 | Interpreting & Implementing ISO 9001:2015 Requirements |
| QM02 | Risk & Performance-Based Internal Quality Auditor for ISO9001:2015 |
| QM03 | ISO 9001:2015 Risk-based Thinking |
| QM03A | Effective Audit Reporting Skills |
| QM04 | Lean Document Control System for ISO 9001 |
| QM05 | Essentials Skills for Quality Management Representative |
| QM06 | ISO9001 Quality Management System Lead Assessor Training |
| QM07 | IATF 16949:2016 - A Strategy for Implementation |
| QM08 | IATF 16949:2016 - Risk Based Internal Auditing |
| QM09 | Supplier Auditor Certification on IATF 16949:2016 |
| QM10 | Production Part Approval Process (PPAP), Advanced Product Quality Planning (APQP) & Control Plan |
| QM11 | IATF 16949:2016 Quality Management System Lead Assessor Training |
| QM12 | Introduction to ISO 13485:2016 - Medical Devices QMS |
| QM13 | ISO 13485:2016 Internal Audit Training |
| QM14 | Understanding AS 9100 QMS Requirements |
| QM15 | Internal Quality Auditor for AS 9100 QMS |

Environmental Management Series

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| EM01 | Interpreting & Implementing ISO 14001:2015 Requirements |
| EM02 | Risk & Performance-Based ISO 14001:2015 Internal Auditing |
| EM03 | ISO 14001:2015 Risk-based Thinking |
| EM04 | ISO 14001:2015 Risk-based Environmental Impact Assessment |
| EM04A | Mastering Malaysia Environmental Law |
| EM05 | Scheduled Waste Management |
| EM06 | RoHS: Management of Environment Hazardous Substances |
| EM07 | Essence of RoHS & REACH |
| EM08 | ISO 14001 Environmental Management System Lead Assessor Training |

Occupational Health & Safety Management Series

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| HS01 |  Understanding and Implementation of ISO 45001:2018 / OHSAS 18001 Occupational health and safety management systems |
| HS02 |  Process-Based ISO 45001:2018 / OHSAS 18001 Occupational Health & Safety Management System Internal Auditing |
| HS03 |  ISO 45001:2018 / OHSAS 18001 Hazard Identification, Risk Assessment, Risk Assessment and Risk Control (HIRARC) |
| HS04 |  ISO 45001:2018 / OHSAS 18001 Occupational Health & Safety Lead Assessor Training |
| HS05 | Understanding Malaysia Occupational Health & Safety (OH&S) Law |
| HS06 | Effective Occupational Safety and Health (OSH) Committee |
| HS07 | Understanding Material Safety Data Sheet (MSDS) |
| HS08 | Hazardous Chemical Safety Program |
| HS09 | Effective Application of Personal Protective Equipment (PPE) |
| HS10 | Noise Exposure Conservation Techniques |
| HS11 | Safe Handling of NITROCELLULOSE (NC) |
| HS12 | Practical Emergency Response Planning (ERP) |
| HS13 | Fire Fighting with Hose Marching |
| HS14 | First Aid Life Saving Skills (with CPR) |
| HS15 | Crane & Lifting Equipments Safety |
| HS16 | Safe Handling of Forklift |
| HS17 | Forklift Driving Certification Intensive |
| HS18 | Effective Accident Investigation Control & Preventive Measures |
| HS19 | Safe Working in A Confined Space |
| HS20 | Electrical Fire Safety Program |
| HS21 | Fire Safety & Evacuation Drill |
| HS22 | Safe Operation with High Water Pressure Water Jet |
| HS23 | Manual Handling & Ergonomics |
| HS24 |  Mechanical Safety Program |
| HS25 |  Behaviour-Based Safety Program |

| Code | Subject |
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Corporate Social Responsibilities Series

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| CS01 | Introduction to Corporate Social Responsibility (CSR) |
| CS02 | Understanding Social Accountability 8000 (SA 8000) Requirements |

Integrated Management Series (Quality, Environment, Safety & Health and CSR)

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| IM01 | Understanding, Documenting & Implementing Integrated Management System |
| IM02 | Internal Auditor for Integrated Management System |

Energy Management Series

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| ER01 | ISO 50001 Energy Management Systems (EnMS) Awareness |
| ER02 | Understanding ISO 50001 Energy Management Systems (EnMS) Standard Requirements |
| ER03 | Efficient Management of Electrical Energy Regulation (EMOEEER) |

Business Process Improvement Series

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| PI00 | ISO 23001 Business Continuity Management |
| PI01 | Single Minute Exchange of Die (SMED) Concept |
| PI02 | Mistake Proofing with "Poka Yoke" |
| PI03 | 5S Principles and Implementation |
| PI04 | Total Preventive Maintenance (TPM) |
| PI05 | Value Stream Mapping (VSM) |
| PI06 | Certified Statistical Process Control (SPC) Practitioner |
| PI07 | Process Capability Studies |
| PI08 | Quality Control Circle (QCC) for Continuous Improvement |
| PI09 | Kaizen - The TOYOTA Ways |
| PI10 | Geometric Dimensioning & Tolerancing (GD&T) |
| PI11 | Advanced Geometric Dimensioning & Tolerancing (GD&T) |
| PI12 | Practical Soldering Proficiency Training & Certification |
| PI13 | Failure Mode and Effect Analysis (FMEA) |
| PI14 | Certified Failure Mode and Effect Analysis (FMEA) Practitioner |
| PI15 | Design for Manufacturing and Assembly |

Quality Skills Series

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| QS01 | Basic QC/QA Skills and Knowledge for Operators and Inspectors |
| QS02 | 7 QC Tools - A Problem Solving Methodology |
| QS03 | 7 New QC Tools Advance Problem Solving Techniques |
| QS04 | Professional Supplier Auditor <i>Intensive</i> |
| QS05 | Best Practices in Supplier Quality Assurance |
| QS06 | Corrective & Preventive Actions - An effective approach |
| QS07 | Root Cause Analysis (RCA) Problem Solving Skills |
| QS08 | Certified Measurement Systems Analysis (MSA) Practitioner |
| QS09 | 8-Disciplines (8D) - A Corrective Action Technique |
| QS10 | Practical Application of Design of Experiments (DOE) |
| QS11 | Advanced Design of Experiments (DOE) |
| QS12 | Effective Sampling Techniques |
| QS13 | Fault Tree Analysis |
| QS14 | The Successful Application & Monitoring of Cost of Quality |
| QS15 | Supplier Development and Management Program |
| QS16 | Practical Total Quality Management (TQM) |

People Development Series

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| PD01 | Motivation: Dream It. Walk It. Believe It. |
| PD01(BM) | Program Motivasi Pekerja |
| PD02 | Effective Supervisory Skills Development |
| PD02(BM) | Kemahiran Penyeliaan yang Berkesan (Bahasa Malaysia) |
| PD03 | Team Building - Strengthening team spirit |
| PD04 | Enhancing Communication Skills - An Essential Ingredient for Success |
| PD04(BM) | Peningkatan Kemahiran Berkomunikasi (Bahasa Malaysia) |
| PD05 | Dynamic Leadership Skill |
| PD06 | Managing Absenteeism |
| PD07 | Effective Negotiation Techniques |
| PD08 | Superior Managerial Skills for Managers |
| PD09 | "High Impact" Presentation Skills |
| PD10 | Train the Trainer <i>Intensive</i> |
| PD11 | Forklift Safety Train-the-Trainer Intensive |
| PD12 | High Impact Team Building Instructors Program |
| PD13 | Customer Service Excellence |
| PD14 | Managing Your Time |
| PD15 | Impressing your Superior with Effective Administrative Skills |
| PD16 | Ultimate Warrior Boot Camp - Unleash your fullest potential |
| PD17 | Dare to Change! |
| PD18 | Breakthrough Human Resource Management Skills |
| PD19 | Achieving Organizational Excellence through Positive Work Attitudes |
| PD20 | Problem Solving & Decision Making Skills for Managers & Executives |
| PD21 | Effective Project Management Skills |
| PD22 | Secrets to Enhancing Interpersonal Skills |
| PD23 | Creating Positive Change Through Strategic Thinking |
| PD24 | Managing Stress at Work |

| Code | Subject |
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| Laboratory Series | |
| LL01 | Understanding ISO/IEC 17025 |
| LL02 | ISO/IEC 17025 Internal Auditing Training |
| LL03 | Measurement Uncertainty |
| LL04 | Effective Calibration Systems |
| Human Resources Management Series | |
| HR01 | Project Management for Project Managers and Engineers |
| HR02 | Professional Interview and Recruitment Skills |
| HR03 | Interpreting Malaysia Employment & Industrial Relations Acts |
| HR04 | Competence-Based Training Need Analysis (TNA) Program |
| HR05 | Professional Security Personnel Training |
| HR06 | Understanding Psychology in Organization - The Effective Approach for HR Management |
| HR07 | Proper Contract Termination Procedures |
| HR08 | The Power of An Effective Appraisal System - Draw Maximum Talents in your Employee |
| HR09 | Handling Domestic Inquiry the Right Way |
| HR10 | The Human Resource Professional <i>Intensive</i> |

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| Office Skills Series | |
| OS01 | Working with Excel Spreadsheet - Basic |
| OS02 | Working with Excel Spreadsheet - Intermediate |
| OS03 | Working with Excel Spreadsheet - Advance |
| OS04 | Presentation with Power Point - Basic |
| OS05 | Presentation with Power Point - Intermediate |
| OS06 | Presentation with Power Point - Advance |
| OS07 | Managing Projects with MS Project - Basic |
| OS08 | Managing Projects with MS Project - Advance |
| OS09 | Writing Effective Technical Reports |
| OS10 | Complete AutoCAD |
| OS11 | MS WORD Application (Basics) |
| OS12 | MS WORD Application (Intermediate) |
| OS13 | MS WORD Application (Advance) |

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| Supply Chain Management Series | |
| SC01 | Basics of Purchasing & Supply Chain Management |
| SC02 | Purchasing & Supply Chain Management <i>Intensive</i> for Manufacturing Industries |
| SC03 | Logistics & Material Management <i>Intensive</i> for Manufacturing Industries |
| SC04 | World Class Total Supply Chain Management for Professionals |
| SC05 | LEAN Supply Chain Management |
| SC06 | Understanding Sales Tax & Customs Requirements |
| SC07 | Practical INCOTERMS for Manufacturing Businesses |
| SC08 | LEAN Warehouse Management |
| SC09 | International Imports & Exports Practices |
| SC10 | Cargo/Warehouse Security & Loss Prevention |
| SC11 | Operasi Stor/Gudang Yang Berkesan (BM) |
| SC12 | Effective Store/Warehouse Operations |
| SC13 | Strategic Material & inventory Management for Manufacturing Industries |
| SC14 | Custom-Trade Partnership Against Terrorism (CTPAT) Awareness |
| SC15 | Strategic Procurement, Cost Reduction & Negotiation Skills |

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| Financial Management Series | |
| FM01 | Finance for Non Finance Executives |
| FM02 | Costing for Manufacturing Industries |
| FM03 | Financial Planning for Manufacturing Industries |
| FM04 | Tax Audits, Investigations & Transfer Pricing in Malaysia |
| FM05 | Withholding Tax and Cross Border Transactions |
| FM06 | Goods & Services Tax (GST) |

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| Information Technology & Management Information Systems Series | |
| IT01 | Basic Information Technology Module 1 |
| IT02 | Information Technology Module 2 |
| IT03 | PHP and MySQL |
| IT04 | Linux Professional System Administration |
| IT05 | Apache Web Server |
| IT06 | IT Project Management |

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| Food Safety Management System Series | |
| FD01 | Understanding ISO 22000 Food Safety Management System |
| FD02 | Internal Auditing for ISO 22000 Food Safety Management System |
| FD03 | HACCP Food Safety Management System Awareness |
| FD04 | HACCP Internal Auditing |
| FD05 | Good Manufacturing Practices & Sanitation Operating Procedures |
| FD06 | Safe Food Handling & Sanitation Standard Operating Procedures |

| Code | Subject |
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| Service Excellence Series | |
| SE01 | Basic/Advance Wine Specialization |
| SE02 | Superior Food & Beverages Management |
| SE03 | Retaining Customers through Exceptional Services |
| SE04 | Effective Telecommunication Skills |
| SE05 | Ultimate Customer Satisfaction Program |
| SE06 | Basic Wine Training for Butler |
| SE07 | Professional Butler for Hoteliers |
| Lean Series | |
| LE01 | Understanding Lean Manufacturing |
| LE02 | Lean Value Stream Improvement |
| LE03 | Lean Warehousing |
| LE04 | Lean Supply Chain Management |
| LE05 | Just-In-Time (JIT) Management |
| Lean Six Sigma Series | |
| LS01 | Understanding Lean Six Sigma |
| LS02 | Certified Lean Six Sigma Yellow Belt (LSSYB) |
| LS03 | Certified Lean Six Sigma Green Belt (LSSGB) |
| LS04 | Certified Lean Six Sigma Black Belt (LSSBB) |
| TRIZ Series | |
| TR01 | Understanding TRIZ |
| TR02 | Certified TRIZ Green Belt |
| TR03 | Certified TRIZ Black Belt |
| Organizational Excellence Series | |
| KP01 | Key Performance Indicators (KPI's) Management for Organization Excellence |
| KP02 | Breakthrough Results with Effective KPI Implementation |
| KP03 | Effective Application of Balanced Scorecard |
| Electronics & Electrical Series | |
| EE01 | Understanding Electrostatic Discharge (ESD) |
| EE02 | Practical Application & Control of Electrostatic Discharge (ESD) |
| EE03 | Electrostatic Discharge (ESD) Auditing |

- All courses are HRDF Claimable (Terms apply)
- Clients who wish to engage a Training Program which is not listed above, kindly contact us for further details.









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